## **United Way of Sumner County**

Financial Statements For the Years Ended June 30, 2024 and 2023

United Way of Sumner County Financial Statements For the Years Ended June 30, 2024 and 2023

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#### **Independent Auditor's Report**

Board of Directors United Way of Sumner County

#### Opinion

We have audited the financial statements of United Way of Sumner County (the Organization), which comprise the statements of financial position as of June 30, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
  appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of
  the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Blankenship CPA Group, Pllc

Blankenship CPA Group, PLLC Goodlettsville, Tennessee September 5, 2024



# **United Way of Sumner County** Statements of Financial Position

June 30, 2024 and 2023

|   | 2024            | 2023          |
|---|-----------------|---------------|
| Assets                                  |                 |               |
| Cash                                    | \$<br>387,095   | \$<br>315,419 |
| Investments                             | 114,837         | 106,960       |
| Employee Retention Credits receivable   | 47,650          | 94,268        |
| Pledges receivable, net of allowance of |                 |               |
| \$52,083 and \$52,936, respectively     | 302,273         | 392,834       |
| Prepaid expenses                        | 7,621           | 6,579         |
| Operating lease right-of-use assets     | 293,619         | 2,356         |
| Furniture and equipment, net            | 20,971          | 5,941         |
| Deposits                                | <br>1,200       | <br>1,200     |
| Total assets                            | \$<br>1,175,266 | \$<br>925,557 |
| Liabilities and Net Assets              |                 |               |
| Liabilities                             |                 |               |
| Allocations to agencies                 | \$<br>602,705   | \$<br>664,087 |
| Accrued expenses                        | 6,542           | 8,870         |
| Other payables                          | 1,858           | 122           |
| Operating lease liabilities             | 292,874         | 2,351         |
| Deferred revenues                       | <br>-           | <br>3,976     |
| Total liabilities                       | 903,979         | 679,406       |
| Net assets                              |                 |               |
| Without donor restrictions              |                 |               |
| Undesignated                            | 55,085          | 31,360        |
| Board-designated                        | 176,622         | 194,421       |
| With donor restrictions                 | <br>39,580      | <br>20,370    |
| Total net assets                        | <br>271,287     | <br>246,151   |
| Total liabilities and net assets        | \$<br>1,175,266 | \$<br>925,557 |

# United Way of Sumner County Statement of Activities

For the Year Ended June 30, 2024

|  |    |           | With donor<br>restrictions |           | Total |           |
|--|----|-----------|----------------------------|-----------|-------|-----------|
| Public Support and Revenues                      |    |           |                            |           |       |           |
| Campaign revenues                                |    |           |                            |           |       |           |
| Gross campaign results                           | \$ | 951,456   | \$                         | 257,190   | \$    | 1,208,646 |
| Less: donor designations                         |    | (116,645) |                            | -         |       | (116,645) |
| Less: provision for uncollectible accounts       |    | (68,739)  |                            | -         |       | (68,739)  |
| Net campaign revenues                            |    | 766,072   |                            | 257,190   |       | 1,023,262 |
| Special events, net of \$43,412 in               |    |           |                            |           |       |           |
| direct benefit to donors                         |    | 73,812    |                            | -         |       | 73,812    |
| Contributions of nonfinancial assets             |    | 55,602    |                            | -         |       | 55,602    |
| Designations from other United Ways,             |    |           |                            |           |       |           |
| net of fees of \$7,239                           |    | 11,348    |                            | -         |       | 11,348    |
| Employee retention credits                       |    | 11,304    |                            | -         |       | 11,304    |
| Service fees                                     |    | 4,048     |                            |           |       | 4,048     |
| Other contributions                              |    | 10,240    |                            | -         |       | 10,240    |
| Interest income                                  |    | 5,183     |                            | -         |       | 5,183     |
| Release of restrictions                          |    | 237,980   |                            | (237,980) |       | _         |
| Total public support and revenues                |    | 1,175,589 |                            | 19,210    |       | 1,194,799 |
| Expenses   |    |           |                            |           |       |           |
| Program services                                 |    |           |                            |           |       |           |
| Allocations and designations, agencies           |    | 900,656   |                            | -         |       | 900,656   |
| Less: donor designations                         |    | (116,645) |                            | -         |       | (116,645) |
| Net allocations and designations, agencies       |    | 784,011   |                            | -         |       | 784,011   |
| Allocations and designations, operating expenses |    | 46,458    |                            | -         |       | 46,458    |
| Community building                               |    | 74,298    |                            |           |       | 74,298    |
| Total program services                           |    | 904,767   |                            | -         |       | 904,767   |
| Supporting services                              |    |           |                            |           |       |           |
| Management and general                           |    | 125,837   |                            | -         |       | 125,837   |
| Campaign development                             |    | 139,059   |                            | -         |       | 139,059   |
| Total supporting services                        |    | 264,896   |                            | -         |       | 264,896   |
| Total expenses                                   |    | 1,169,663 |                            | -         |       | 1,169,663 |
| Change in net assets                             |    | 5,926     |                            | 19,210    |       | 25,136    |
| Net assets, beginning of year                    |    | 225,781   |                            | 20,370    |       | 246,151   |
| Net assets, end of year                          | \$ | 231,707   | \$                         | 39,580    | \$    | 271,287   |

# United Way of Sumner County Statement of Activities

For the Year Ended June 30, 2023

|  | Without donor With donor<br>restrictions restrictions |    |         |    | Total     |
|--|---|----|---------|----|-----------|
| Public Support and Revenues                      |   |    |         |    |           |
| Campaign revenues                                |   |    |         |    |           |
| Gross campaign results                           | \$<br>941,946   | \$ | 6,224   | \$ | 948,170   |
| Less: donor designations                         | (96,218)  |    | -       |    | (96,218)  |
| Less: provision for uncollectible accounts       | <br>(56,624)  |    | -       |    | (56,624)  |
| Net campaign revenues                            | 789,104   |    | 6,224   |    | 795,328   |
| Special events, net of \$41,255 in               |   |    |         |    |           |
| direct benefit to donors                         | 80,893  |    | -       |    | 80,893    |
| Contributions of nonfinancial assets             | 55,499  |    | -       |    | 55,499    |
| Designations from other United Ways,             |   |    |         |    |           |
| net of fees of \$6,025                           | 26,010  |    | -       |    | 26,010    |
| Employee retention credits                       | 94,268  |    | -       |    | 94,268    |
| Service fees                                     | 4,300   |    |         |    | 4,300     |
| Other contributions                              | 6,797   |    | -       |    | 6,797     |
| Interest income                                  | 3,811   |    | -       |    | 3,811     |
| Release of restrictions                          | <br>6,224   |    | (6,224) |    | -         |
| Total public support and revenues                | 1,066,906   |    | -       |    | 1,066,906 |
| Expenses   |   |    |         |    |           |
| Program services                                 |   |    |         |    |           |
| Allocations and designations, agencies           | 696,447   |    | -       |    | 696,447   |
| Less: donor designations                         | <br>(96,218)  |    | -       |    | (96,218)  |
| Net allocations and designations, agencies       | 600,229   |    | -       |    | 600,229   |
| Allocations and designations, operating expenses | 40,575  |    | -       |    | 40,575    |
| Community building                               | <br>72,698  |    | -       |    | 72,698    |
| Total program services                           | 713,502   |    | -       |    | 713,502   |
| Supporting services                              |   |    |         |    |           |
| Management and general                           | 116,791   |    | -       |    | 116,791   |
| Campaign development                             | <br>142,540   |    | -       |    | 142,540   |
| Total supporting services                        | <br>259,331   |    | -       |    | 259,331   |
| Total expenses                                   | 972,833   |    | -       |    | 972,833   |
| Change in net assets                             | 94,073  |    | -       |    | 94,073    |
| Net assets, beginning of year                    | <br>131,708   |    | 20,370  |    | 152,078   |
| Net assets, end of year                          | \$<br>225,781   | \$ | 20,370  | \$ | 246,151   |

**United Way of Sumner County** Statement of Functional Expenses For the Year Ended June 30, 2024

|  |                      | Progra | am services        | 5  |         | 9                     | Suppo | rting service        | es |         |                 |
|--|----------------------|--------|--------------------|----|---------|-----------------------|-------|----------------------|----|---------|-----------------|
|  | tions and<br>gnation |        | nmunity<br>uilding |    | Total   | nagement<br>d general |       | ampaign<br>velopment |    | Total   | Grand<br>total  |
| Personnel Costs                                    |                      |        |                    |    |         |                       |       |                      |    |         |                 |
| Salaries   | \$<br>27,779         | \$     | 29,915             | \$ | 57,694  | \$<br>74,788          | \$    | 81,199               | \$ | 155,987 | \$<br>213,681   |
| Payroll taxes                                      | 2,202                |        | 2,371              |    | 4,573   | 5,927                 |       | 6,435                |    | 12,362  | 16,935          |
| Employee benefits                                  | <br>2,537            |        | 2,733              |    | 5,270   | <br>6,832             |       | 7,417                |    | 14,249  | <br>19,519      |
| Total personnel costs                              | 32,518               |        | 35,019             |    | 67,537  | 87,547                |       | 95,051               |    | 182,598 | 250,135         |
| Days of Action                                     |                      |        |                    |    |         |                       |       |                      |    |         |                 |
| Community leadership                               | -                    |        | 15,560             |    | 15,560  | -                     |       | -                    |    | -       | 15,560          |
| Business insurance                                 | 728                  |        | 784                |    | 1,512   | 1,959                 |       | 2,127                |    | 4,086   | 5,598           |
| Dues to United Way Worldwide and others            | 1,637                |        | 1,763              |    | 3,400   | 4,407                 |       | 4,785                |    | 9,192   | 12,592          |
| Maintenance, equipment rental, and other contracts | 628                  |        | 677                |    | 1,305   | 1,692                 |       | 1,836                |    | 3,528   | 4,833           |
| Meetings and events                                | 141                  |        | 875                |    | 1,016   | 619                   |       | -                    |    | 619     | 1,635           |
| Occupancy  | 5,905                |        | 6,358              |    | 12,263  | 15,898                |       | 17,260               |    | 33,158  | 45,421          |
| Office expense                                     | 2,457                |        | 2,647              |    | 5,104   | 6,616                 |       | 7,184                |    | 13,800  | 18,904          |
| Printing and promotional                           | -                    |        | 7,891              |    | 7,891   | 49                    |       | 3,119                |    | 3,168   | 11,059          |
| Professional services                              | 2,171                |        | 2,338              |    | 4,509   | 5,846                 |       | 6,347                |    | 12,193  | 16,702          |
| Travel and training                                | <br>85               |        | 184                |    | 269     | <br>700               |       | 802                  |    | 1,502   | <br>1,771       |
| Total other operating expenses                     | 46,270               |        | 74,096             |    | 120,366 | 125,333               |       | 138,511              |    | 263,844 | 384,210         |
| Depreciation                                       | <br>188              |        | 202                |    | 390     | <br>504               |       | 548                  |    | 1,052   | <br>1,442       |
| Total operating expenses                           | <br>46,458           |        | 74,298             |    | 120,756 | <br>125,837           |       | 139,059              |    | 264,896 | <br>385,652     |
| Net allocations and designations, agencies         | <br>784,011          |        | -                  |    | 784,011 | <br>-                 |       | -                    |    | -       | <br>784,011     |
| Total  | \$<br>830,469        | \$     | 74,298             | \$ | 904,767 | \$<br>125,837         | \$    | 139,059              | \$ | 264,896 | \$<br>1,169,663 |

**United Way of Sumner County** Statement of Functional Expenses For the Year Ended June 30, 2023

|   |                             | Program services      | 5                            | 9                         |                         |            |                              |
|---|-----------------------------|-----------------------|------------------------------|---------------------------|-------------------------|------------|------------------------------|
|   | Allocations and designation | Community<br>building | Total                        | Management<br>and general | Campaign<br>development | Total      | Grand<br>total               |
| Personnel Costs                                     |                             |                       |                              |                           |                         |            |                              |
| Salaries  | \$ 25,326                   | \$ 29,547             | \$ 54,873                    | \$ 71,757                 | \$ 84,420               | \$ 156,177 | \$ 211,050                   |
| Payroll taxes                                       | 1,947                       | 2,272                 | 4,219                        | 5,518                     | 6,492                   | 12,010     | 16,229                       |
| Employee benefits                                   | 2,279                       | 2,659                 | 4,938                        | 6,457                     | 7,596                   | 14,053     | 18,991                       |
| Total personnel costs                               | 29,552                      | 34,478                | 64,030                       | 83,732                    | 98,508                  | 182,240    | 246,270                      |
| Days of Action                                      |                             |                       |                              |                           |                         |            |                              |
| Community leadership                                | -                           | 19,365                | 19,365                       | -                         | -                       | -          | 19,365                       |
| Business insurance                                  | 452                         | 527                   | 979                          | 1,280                     | 1,506                   | 2,786      | 3,765                        |
| Dues to United Way Worldwide and others             | 1,312                       | 1,530                 | 2,842                        | 3,716                     | 4,372                   | 8,088      | 10,930                       |
| Maintenance, equipment rental, and other contracts  | 622                         | 726                   | 1,348                        | 1,762                     | 2,072                   | 3,834      | 5,182                        |
| Meetings and events                                 | 17                          | 563                   | 580                          | 1,630                     | -                       | 1,630      | 2,210                        |
| Occupancy   | 3,833                       | 4,471                 | 8,304                        | 10,860                    | 12,776                  | 23,636     | 31,940                       |
| Office expense                                      | 2,347                       | 2,739                 | 5,086                        | 6,651                     | 7,825                   | 14,476     | 19,562                       |
| Printing and promotional                            | -                           | 5,344                 | 5,344                        | 417                       | 7,501                   | 7,918      | 13,262                       |
| Professional services                               | 2,131                       | 2,487                 | 4,618                        | 6,039                     | 7,106                   | 13,145     | 17,763                       |
| Travel and training                                 | 163                         | 299                   | 462                          | 293                       | 390                     | 683        | 1,145                        |
| Total other operating expenses                      | 40,429                      | 72,529                | 112,958                      | 116,380                   | 142,056                 | 258,436    | 371,394                      |
| Depreciation  | 146                         | 169                   | 315                          | 411                       | 484                     | 895        | 1,210                        |
| Total operating expenses                            | 40,575                      | 72,698                | 113,273                      | 116,791                   | 142,540                 | 259,331    | 372,604                      |
| Net allocations and designations, agencies<br>Total | 600,229<br>\$ 640,804       | \$ 72,698             | 600,229<br><b>\$ 713,502</b> | <u> </u>                  | \$ 142,540              | \$ 259,331 | 600,229<br><b>\$ 972,833</b> |

## United Way of Sumner County Statements of Cash Flows

For the Years Ended June 30, 2024 and 2023

|   | 2024                | 2023          |
|---|---------------------|---------------|
| Cash, beginning of year                                   | \$<br>315,419       | \$<br>321,070 |
| Cash flows from operating activities                      |                     |               |
| Change in net assets                                      | 25,136              | 94,073        |
| Adjustments to reconcile change in net assets to net cash |                     |               |
| provided (used) by operating activities:                  |                     |               |
| Depreciation  | 1,442               | 1,210         |
| Change in provision for uncollectible accounts            | 853                 | (5,355)       |
| Noncash lease expense                                     | (739)               | (5)           |
| Interest income reinvested in certificates of deposit     | (2,559)             | (1,988)       |
| Change in:  |                     |               |
| Employee Retention Credits receivable                     | 46,618              | (94,268)      |
| Pledges receivable, net                                   | 89,708              | (95,076)      |
| Prepaid expenses  | (1,042)             | 3,070         |
| Allocations to agencies                                   | (61,382)            | 169,985       |
| Accrued expenses  | (2,328)             | 4,138         |
| Other payables  | 1,736               | 3,026         |
| Deferred revenues   | <br>(3,976 <u>)</u> | <br>(669)     |
| Net cash provided (used) by operating activities          | 93,467              | 78,141        |
| Cash flows from investing activities                      |                     |               |
| Purchase of furniture and equipment                       | (16,472)            | (2,630)       |
| Proceeds from investments                                 | 84,682              | -             |
| Purchase of investments                                   | <br>(90,000)        | <br>(81,162)  |
| Net cash provided (used) by investing activities          | (21,790)            | <br>(83,792)  |
| Net change in cash  | <br>71,677          | <br>(5,651)   |
| Cash, end of year   | \$<br>387,096       | \$<br>315,419 |

#### Note 1. Nature of Activities

The United Way of Sumner County (the Organization) adopted by-laws in April 1985. Its purpose is to bring together in one united appeal all possible contribution campaigns of the community's health, welfare, and educational agencies. Additionally, the Organization is committed to deploy financial support to agencies, to maximize resources available for services aimed at the most urgent needs of the community, to muster community support and commitment, and to manage its operation effectively. A campaign is held annually for contributions from donors in Sumner County, which are then allocated as support to partner agencies and other charities in Sumner County based on the recommendation of a volunteer allocation committee.

#### Note 2. Summary of Significant Accounting Policies

#### **Basis of Accounting**

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (US GAAP).

#### **Financial Statement Presentation**

Financial statement presentation is reported in accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) for *Presentation of Financial Statements, Not-For-Profit Entities*. Under those provisions, net assets and revenues, gains, and losses are classified based on the absence or existence and nature of donor-imposed restrictions as follows:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are released from restrictions and reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

#### **Use of Estimates**

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Contributions, Pledges Receivable, and Campaign Expenses**

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. A contribution is conditional if an agreement includes a barrier that must be overcome and either a right to return of asset transferred or a right of release of a promisor's obligation to transfer assets exist. The presence of both a barrier and a right of return or right of release indicates that a recipient is not entitled to the contribution until it has overcome the barrier(s) in the agreement. Conditional promises to give are not recognized until the barrier(s) in the agreement are overcome.

Campaigns are conducted each year to raise support to member charities in the subsequent year. Unconditional pledges receivable are recognized in the period received, with an allowance provided for estimated uncollectible accounts. The allowance for uncollectible accounts is computed based on a three-year historical average write-off percentage, adjusted by management estimates of current economic factors, applied to gross campaign results including donor designations. Outstanding pledges receivable are considered collectible within one year.

Allocations to funded partner agencies are recognized as program service expenses in the period that corresponds to the campaign revenues recognized. All contributions are considered available for use as approved by the Board of Directors unless specifically restricted or designated by the donor. Amounts designated by donors include funds pledged to the Organization but designated by the donors to other organizations. The Organization does not retain variance power related to these designations. They are treated as agency transactions rather than contributions and reflected as liabilities of the Organization. The statements of activities show a reduction of campaign results for these pledges and also a reduction of grant expense for the pledges.

#### Cash

Cash includes cash on hand, demand deposits, money market, and investments with an initial maturity of three months or less.

#### Investments

Investments are comprised of certificates of deposit with maturities greater than three months.

#### **Furniture and Equipment**

Furniture and equipment are reported at cost at the date of purchase or at estimated fair value at date of gift to the Organization. The Organization's policy is to capitalize purchases with a cost of \$500 or more and an expected useful life greater than one year. Depreciation is calculated by the straight-line method over the lessor of the estimated useful lives of the assets, which range from 3 to 15 years, or the lease term for leasehold improvements.

#### Accrued Vacation and Sick Pay

Unused sick time can be accrued and carried forward from year-to-year up to a maximum of 90 days. Sick time is not paid upon termination and is not recorded on the financial statements. Vacation time is earned after 90 days of service. Five days can be carried forward from year-to-year. Vacation time is paid upon termination and is accrued in the financial statements.

#### **Program and Supporting Services**

The following program and supporting services are included in the accompanying financial statements:

#### Program Services

Allocations and designations – includes activities such as allocations to partner agencies and related planning and fund distribution costs. Donor designations represents the gross amount of campaign funding designated by donors to an eligible 501(c)(3) agency. Net allocations and designations represents the amount provided to agencies from unrestricted campaign funds. Other costs of allocations and designations include the other costs of processing and distributing allocations and designations to agencies.

Community building – costs associated with quarterly Days of Action in the community, including the food drive, winter drive, and community leadership.

#### Supporting Services

Management and general – relates to the overall direction of the Organization. These expenses are not identifiable with a particular program or event or with fundraising, but are indispensable to the conduct of those activities and are essential to the Organization. Specific activities include organization oversight, business management, human resources, finance, budgeting, information technology, and other administrative activities.

Campaign development – includes costs of activities directed toward appeals for financial support. Other activities include the cost of solicitations and creation and distribution of fundraising materials.

#### **Functional Allocation of Expenses**

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one program or activity based on objectively evaluated financial and nonfinancial data or reasonable subjective methods determined by management. Salaries and other operating expenses have been allocated on the basis of time and effort.

#### **Printing and Promotional**

Printing and promotional costs are expensed as incurred.

#### Service Fees

Service fees are amounts charged by the Organization for raising, processing, and transferring donor-designated gifts to non-partner agencies and other United Way organizations. Donor-designated pledges are assessed both a fundraising and a management and general fee based on actual historical costs in accordance with United Way Worldwide's Membership Requirements as outlined in its publication titled *Cost Deduction Requirements for Membership Requirement M*. The Organization is committed to complying with that requirement in assessing these service fees. Amounts designated by donors are presented at the gross amount in the statements of activities prior to such changes.

#### **Contributions of Nonfinancial Assets**

Contributions of nonfinancial assets are recognized in the financial statements at fair value when received. A large number of volunteers donate substantial amounts of time toward the annual campaign and the various community activities; however, no values for these services have been included in the financial statements.

#### Leases

The Organization determines if an arrangement is or contains a lease at inception, which is the date on which the terms of the contract are agreed to, and the agreement creates enforceable rights and obligations. A contract is or contains a lease when (i) explicitly or implicitly identified assets have been deployed in the contract and (ii) the Organization obtains substantially all of the economic benefits from the use of that underlying asset and directs how and for what purpose the asset is used during the term of the contract. The Organization also considers whether its service arrangements include the right to control the use of an asset.

The Organization recognizes most leases on its statements of financial position as a right-of-use (ROU) asset representing the right to use an underlying asset and a lease liability representing the obligation to make lease payments over the lease term, measured on a discounted basis. Leases are classified as either finance leases or operating leases based on certain criteria. Classification of the lease affects the pattern of expense recognition in the statements of activities.

The Organization made an accounting policy election available under Topic 842 not to recognize ROU assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease (or July 1, 2022, for existing leases upon the adoption of Topic 842). The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives. To determine the present value of lease payments, the Organization made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

Future lease payments may include fixed-rent escalation clauses or payments that depend on an index (such as the consumer price index), which is initially measured using the index or rate at lease commencement. Subsequent changes of an index and other periodic market-rate adjustments to base rent are recorded in variable lease expense in the period incurred. Residual value guarantees or payments for terminating the lease are included in the lease payments only when it is probable they will be incurred.

The Organization has made an accounting policy election to use the risk-free rate as the discount rate if the rate implicit in the lease is not readily determinable. The risk-free rate is the rate of a zero coupon US Treasury instrument for the same period as the time of the lease.

#### **Income Taxes**

The Organization qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, income taxes are not provided. The Organization files a US federal Form 990 for organizations exempt from income tax.

Management performs an evaluation of all income tax positions taken or expected to be taken in the course of preparing the Organization's income tax return to determine whether the income tax positions meet a "more likely than not" standard of being sustained under examination by the applicable taxing authorities. Management has performed its evaluation of all income tax positions taken on all open income tax returns and has determined that there were no positions taken that do not meet the "more likely than not" standard. Accordingly, there were no provisions for income taxes, penalties or interest receivable or payable relating to uncertain income tax positions in the accompanying financial statements.

#### **Employee Retention Credits**

The Organization has recognized \$94,268 in employee retention credits to be applied against payroll taxes for the year ended June 30, 2023, in accordance with the Coronavirus Aid, Relief, and Economic Security Act. The Organization elected to treat these credits as conditional contributions and recorded them as income. The Board voted to add such funds to the board reserve until such a time as the funds are received. Actual receipts on such credits have included interest income not estimable at the time revenue was initially recorded. Such interest has been recorded as income for the year ended June 30, 2024 as amounts are known. Amounts outstanding were \$47,650 and \$94,268 at June 30, 2024 and 2023, respectively.

#### Note 3. Liquidity and Availability

The following represents the Organization's financial assets:

|   | 2024 |                  | 2023                 |  |
|---|------|------------------|----------------------|--|
| Financial assets  |      |                  |                      |  |
| Cash  | \$   | 387,095          | \$<br>315,419        |  |
| Investments   |      | 114,837          | 106,960              |  |
| Employee Retention Credits receivable                     |      | 47,650           | 94,268               |  |
| Pledges receivable, net                                   |      | 302,273          | <br><u>392,834</u>   |  |
| Total financial assets at year-end                        |      | 851,855          | 909,481              |  |
| Less amounts not available to be used within one year     |      |                  |                      |  |
| Allocations to agencies                                   |      | (602,705)        | (664,087)            |  |
| With donor restrictions                                   |      | <u>(39,580</u> ) | <br><u>(20,370</u> ) |  |
| Financial assets available to meet cash needs for general |      |                  |                      |  |
| expenditures within one year                              | \$   | 209,570          | \$<br>225,024        |  |

The Organization's goal is to maintain financial assets to meet three months of operating expenses, which is estimated by the Organization to be approximately \$101,000. The Organization holds these funds in a board-designated operating reserve that could be made available for general expenditure, if necessary.

#### Note 3. Liquidity and Availability

The Organization is a fund-raising organization and receives significant contributions each year from donors, which are available to meet annual cash needs for general expenditures. Allocations to agencies are paid monthly over a 12-month period. During that same 12-month period, additional contributions are received from donors.

### Note 4. Net Assets With and Without Donor Restrictions

Net assets consist of the following:

|   | 2024 |                 |    | 2023    |
|---|------|-----------------|----|---------|
| Net assets without donor restrictions       |      |                 |    |         |
| Undesignated                                | \$   | 55,085          | \$ | 31,360  |
| Board-designated                            |      |                 |    |         |
| Emerging needs                              |      | 8,281           |    | 8,281   |
| Operating reserve                           |      | <u> 168,341</u> |    | 186,140 |
| Total board-designated                      |      | 176,622         |    | 194,421 |
| Total net assets without donor restrictions | \$   | 231,707         | \$ | 225,781 |
| Net assets with donor restrictions          |      |                 |    |         |
| Disaster relief                             | \$   | 39,580          | \$ | 20,370  |

#### Note 5. Contributions of Nonfinancial Assets

Contributions of nonfinancial assets are as follows:

|  |    | 2023   |              |
|--|----|--------|--------------|
| Community leadership                       | \$ | 38,069 | \$<br>26,190 |
| Special events                             |    | 6,011  | 13,506       |
| Meetings and events                        |    | 375    | 900          |
| Printing and promotion                     |    | -      | 3,500        |
| Professional services                      |    | -      | 250          |
| Occupancy                                  |    | 11,114 | 11,114       |
| Office expense                             |    | 33     | <br>39       |
| Total contributions of nonfinancial assets | \$ | 55,602 | \$<br>55,499 |

Unless otherwise noted, the Organization did not recognize any contributions of nonfinancial assets with donorimposed restrictions.

Contributed Days of Action and community leadership items include coats, food, diapers, or gift cards to benefit community building programs and are estimated at fair value. Contributed special events includes space donated to hold events that raise money for allocations and designations to agency partners. Meetings and events and occupancy are donated space used for general and administrative activities. In valuing the contributed building and event space, the Organization estimated the fair value based on recent comparable prices in the local real estate market.

### Note 6. Leases

The Organization leased office space under an operating lease which expired August 2023 and went to a monthto-month basis thereafter. In June 2024, the Organization moved to a new location where it leases office space for \$3,000 per month under an initial term of three years, with the option to renew for two additional three year terms.

Operating lease cost is recognized on a straight-line basis over the lease term. Rent expense applicable to operating leases was \$24,882 and \$25,263 for 2024 and 2023, respectively.

Supplemental cash flow information related to leases is as follows:

|  | 2024          | 2023         |
|--|---------------|--------------|
| Cash paid for amounts included in measurement of lease liabilities |               |              |
| Operating cash outflows – payments on operating leases             | \$<br>14,513  | \$<br>14,154 |
| Right-of-use assets obtained in exchange for new lease             |               |              |
| obligations  | \$<br>295,874 | \$<br>-      |

Supplemental statement of financial position information related to leases is as follows:

|   | 2024          | 2023        |  |
|---|---------------|-------------|--|
| Operating lease right-of-use assets                       | \$<br>293,619 | \$<br>2,356 |  |
| Operating lease liabilities                               | \$<br>292,874 | \$<br>2,351 |  |
| Weighted-average remaining lease term for operating lease | 8.92 years    | 0.17 years  |  |
| Weighted-average discount rate for operating lease        | 4.61%         | 2.79%       |  |

Future undiscounted cash flows for each of the next five years and thereafter a reconciliation to the lease liabilities recognized on the statement of financial position are as follows:

| Years ending<br>June 30,                 | Operating<br>Leases |          |
|--|---------------------|----------|
| 2025                                     | \$                  | 36,000   |
| 2026                                     |                     | 36,000   |
| 2027                                     |                     | 36,150   |
| 2028                                     |                     | 37,958   |
| 2029                                     |                     | 39,855   |
| Thereafter                               |                     | 176,150  |
| Total lease payments                     |                     | 362,113  |
| Less imputed interest                    |                     | (69,239) |
| Total present value of lease liabilities | \$                  | 292,874  |

#### Note 7. Concentration of Credit Risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of cash, pledges receivable, and investments.

The Organization holds cash and certificates of deposit with various financial institutions whose accounts are insured by the Federal Deposit Insurance Corporation. At June 30, 2024 and 2023, the Organization had approximately \$127,500 and \$40,500 in excess of FDIC limits, respectively. The Organization has not experienced any losses in such accounts, and management considers this to be a normal business risk. Pledges receivable consist of corporate and individual pledges for the annual campaign, which are widely dispersed to mitigate credit risk.

#### Note 8. Subsequent Events

Management has evaluated subsequent events through September 5, 2024, the date on which the financial statements were available for issuance.